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Trusted Thinking

myePayWindow
Online Payroll Services

What is myePayWindow?

myePayWindow is an electronic portal, allowing greater access and control over the data shared between clients and the payroll department.

It combines the facility of the ePayslip site and the existing document exchange area into one easy to use portal, whilst still maintaining the security and accessibility aspects of the existing services.

How does myePayWindow work?

Employer and employee gain access to the portal via an email link containing an invitation to register and connect. Upon activation, employees will able to view and download current and historical payslips and P60s. The facility to securely exchange data with the payroll team is enhanced and the ability for the employer to view employee payslips is available.

The employer uploads their data for processing, using the straightforward design. The reports are made available to download and approve. Upon authorisation, employees ePayslips will be released on a pre-arranged date.

Security

As with existing services, security has been paramount in the design of this facility.

- All servers are based in the UK, ensuring compliance with GDPR and are maintained by Rackspace Limited, an ISO 27001 certified company.
- Uploading and downloading of data uses SSL encryption certified by Verisign.
- The site security is checked and tested weekly and annually by Netcraft Ltd, one of the worlds leading Web Application Testing specialist organisations.

Employee benefits:

- Employees can create their own usernames and passwords, helping them to be more memorable.
- Employees are able to reset their own login details if they forget, minimising the time they go without access to their payslips.
- No requirement for copy payslips as they will all be in one place, with the ability to view current and historical payslips and P60s via the internet 24 hours a day, 365 days a year.
- Payslips can be viewed on computers, tablets and smart phones.
- Available by pay day, at the latest.
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Employer benefits:

- An easy to use site, which you can access and exchange documents via computer, tablet or mobile device.
- Employees create their own unique login and password to a secure website, which is GDPR compliant. This is the most secure form of payslip delivery.
- Employees can reset their own login information, so reset requests will cease.
- Paper payslips will no longer be able to be left around on desks/workstations, ensuring you are compliant with GDPR.
- No postage costs to employees.
- Increase in efficiency - no need to distribute payslips on or before pay day or obtain duplicates.
- The employer can view the employees ePayslips, current and historical, via their own login.
- Microsoft, OS X and Android compatible.
- Accessible through all internet browsers.
- Company brand logo can be added to employee's site and payslips.

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